

Departmental Climate Action Committee Toolkit

Committee Members:

- Chair
- 1-2 Faculty members
- Staff
- Worklearn/RAs
- Grad Student(s)
- Student volunteers

How to get started:

1. Find a faculty member to chair the committee
2. Recruit other faculty members, staff, and students
3. Put together a roundtable discussion with the department to generate ideas for climate action goals
 - a. These can be large scale (reduce building emissions)
 - b. Or small scale (sustainability promotional posters)
4. Develop a departmental Climate Action Plan that addresses the most popular goals
 - a. Promote somewhere, such as a new page on your website
5. Encourage committee members to take on action items, and support student volunteers in pursuing passion projects
6. Meet 1-2x per term to check in on progress, but check in with individual people/projects more often to support
7. Update and monitor the plan as you achieve action items and as your committee grows

Time Commitment (Chair)

- Schedule 1-2 meetings per term
- Guide sub-groups with their projects
- Attend interdepartmental climate committee meetings (1-2x per term)
- Can be as much work as you have the bandwidth to take on - start with smaller goals and increase in scale as the committee grows

Examples:

- [Geography's Climate Action Committee](#)
- [Asian Studies' Sustainability Committee](#)
- [EOAS' Climate Emergency Committee](#)

Funding Resources:

- [USI Climate Education Grant](#)
 - This grant is linked to courses, but work learn students hired onto climate action committees would be well-placed to assist in grant writing and project assistance

in course module development with faculty. This was the case for Geography's current CAC WorkLearn student, HDC

- [UBC Worklearn](#)
 - Worklearn funding subsidizes \$9 per hour, the remaining hourly wage is supplemented by the employer through their own funding or by the department

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